

REQUEST FOR APPOINTMENT OR CHANGE IN STATUS  
OF ALTERNATE AND ASSISTANT TOP SECRET CONTROL OFFICERS

25 February 1955

TO : CIA Top Secret Control Officer

FROM: Finance Division Registry - TSCO - Sub-Area of Comptroller's Office

1. NAME (Last) (First) (Middle Initial) 25X1A9a

2. OFFICE AND DIVISION

Comptroller - Finance

3. BUILDING

Eye

4. ROOM NO.

2120

5. TELEPHONE EXT.

2462

6. REQUEST APPOINTMENT AS:

☐ AREA CONTROL OFFICER☒ ALTERNATE☐ ASSISTANT

7. REQUEST CHANGE IN STATUS:

☐ CANCEL CURRENT APPOINTMENT IMMEDIATELY☐ CHANGE CURRENT APPOINTMENT AS INDICATED IN ITEM 6.☒ CHANGE IN NAME, OFFICE AND DIVISION, BUILDING, ROOM, OR TELEPHONE EXT. AS INDICATED IN ITEMS 1-5.

REQUEST APPROVED.

25X1A9a

SIGNATURE

1ST INDORSEMENT

DATE: \_\_\_\_\_

TO : Director of Security  
FROM: CIA Top Secret Control Officer

1. It is requested that the Chief, SO approve this designation and notify this office of the action taken.

SIGNATURE FOR CIA TOP SECRET CONTROL OFFICER

2ND INDORSEMENT

DATE: \_\_\_\_\_

TO : CIA Top Secret Control Officer  
FROM: Director of Security

1. Returned. (Approved) (Disapproved)